

**IRISH BIBLE INSTITUTE**

**Annual Report**

**Year ended 31 July 2013**

# IRISH BIBLE INSTITUTE

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## **IRISH BIBLE INSTITUTE**

A company limited by guarantee not having a share capital

### **Directors and Other Information**

<b>Directors</b>	Michael O'Connell (Chair) Kevin Barrett Belinda Briggs Robbie Burns Andy Compton Greg Fromholz Kevin Hargaden Ingrid Harley Joe Kelly Tim Lewis Gráinne McLaughlin Jonathan Reid James Reilly
<b>Secretary</b>	Dawn Langrell
<b>Company Number</b>	345239
<b>Registered Office</b>	Ulysses House 22-24 Foley Street Dublin 1
<b>Auditors</b>	Lewis & Co Chartered Accountants 8 Priory Hall Stillorgan, Co Dublin
<b>Bank</b>	Allied Irish Banks plc

## IRISH BIBLE INSTITUTE

### Report of the Directors Year ended 31 July 2013

The directors present their report together with the audited financial statements for the year to 31 July 2013.

#### Principal Activity and Risk Management

The principal activity of the Irish Bible Institute (IBI) is the promotion and advancement of the evangelical Christian faith by the training of church leaders and members. The Board considers the main risk associated with the organisation to be its reliance on the generosity of its volunteers and donors without whom the quality and breadth of the teaching activities in the Institute could not be maintained. People who give their time and money to support student learning are a vital part of the activities and the staff of the Institute dedicate a portion of their time to ensuring that this support is ongoing. Operational risks arise in any organisation and are mitigated to a reasonable degree through the independence of the Board and the experience and professionalism of the staff supported by appropriate internal controls.

#### Results

The surplus for the year on all activities amounted to € 295,368 (2012: € 522,126 ). This level of surplus reflects the success of the Building for the Future campaign that was launched in the prior financial year and which closed in October 2012. We set out to raise nearly €1 million in order to purchase the property we use and to clear all associated obligations. As we reported last year, the response from both existing and new supporters in Ireland and overseas was hugely encouraging and humbling and we remain extremely grateful to everyone who sacrificed in so many ways to make this possible. This transaction completed in the current financial year and has helped establish IBI on a much more stable financial base. The buildings now owned by IBI were last valued by an independent professional valuer at €900,000 in October 2011.

IBI continues to rely on the generosity of its supporters for much of the day to day expenses of running the Institute. There was an operating deficit for the year of € 33,191 (2012 surplus: €30,242) reflecting a fall in income with stable operating costs. This deficit reflects the anticipated impact of the Building for the Future campaign on the current year's normal fundraising efforts. The generosity of IBI's faithful supporters will continue to be a significant factor in continuing the work of the Institute in the years to come.

#### Directors

The directors as at the date of approval of this report are listed on page 2. In accordance with the Articles of Association Kevin Barrett, Robbie Burns and Ingrid Harley retired by rotation on 5 October 2013. Kevin Hargaden and Greg Fromholz resigned on 5 October 2013.

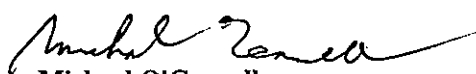
#### Auditors

The auditors, Lewis & Co, have indicated their willingness to continue in office in accordance with the provisions of Section 160(2) of the Companies Act, 1963.

#### Books of Account

Suitable procedures and personnel ensure that proper books of account are kept - normally at the principal place of business - in compliance with Section 202 Companies Act 1990.

On behalf of the Board



Michael O'Connell

Director



Kevin Barrett

Director

5 October 2013

## IRISH BIBLE INSTITUTE

### Statement of Directors' responsibilities

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable Irish law and generally accepted accounting practice in Ireland including the accounting standards issued by the Accounting Standards Board and published by the Institute of Chartered Accountants in Ireland.

Irish Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for keeping proper books of account which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure the financial statements are prepared in accordance with accounting standards generally accepted in Ireland and with Irish statute comprising the Companies Acts 1963 to 2012. They are also responsible for safeguarding the assets of the company and hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

On behalf of the Board



**Michael O'Connell**  
Director



**Kevin Barrett**  
Director

5 October 2013

## **IRISH BIBLE INSTITUTE**

### **Independent auditors' report to the members of Irish Bible Institute**

We have audited the financial statements of Irish Bible Institute for the year ended 31 July 2013 which comprise the Statement of Financial Activities, the Balance Sheet, the cash flow statement and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 193 of the Companies Act, 1990. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of directors and auditors**

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and the accounting standards issued by the Accounting Standards Board and promulgated by Chartered Accountants Ireland (Generally Accepted Accounting Practice in Ireland).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view in accordance with Generally Accepted Accounting Practice in Ireland and are properly prepared in accordance with the Companies Acts 1963 to 2012. We state whether we have obtained all the information and explanations necessary for the purposes of our audit and whether the financial statements are in agreement with the books of account. We also report to you our opinion as to:

- whether the company has kept proper books of account; and
- whether the Directors' Report is consistent with the financial statements.

We also report to you if, in our opinion, any information specified by law regarding directors' remuneration and directors' transactions is not disclosed and, where practicable, include such information in our report.

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## **IRISH BIBLE INSTITUTE**

### **Opinion**

In our opinion the financial statements:

- give a true and fair view, in accordance with Generally Accepted Accounting Practice in Ireland, of the state of the company's affairs as at 31 July 2013 and of its results for the year then ended ; and
- have been properly prepared in accordance with the Companies Acts 1963 to 2012.

We have obtained all the information and explanations, which we consider necessary for the purposes of our audit. In our opinion proper books of account have been kept by the company. The financial statements are in agreement with the books of account.

In our opinion the information given in the directors' report is consistent with the financial statements.

*Keith Talbot (Statutory Auditor) for and on behalf of*

**Lewis & Co  
8 Priory Hall  
Stillorgan, Co Dublin**

Chartered Accountants  
Registered Auditors

**5 October 2013**

**IRISH BIBLE INSTITUTE**

**Statement of Financial Activities  
Year Ended 31 July 2013**

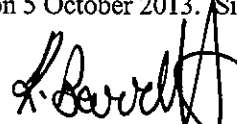
		2013	2012
		€	€
	<b>Notes</b>		
Total Income		839,904	1,069,017
Total Expenses		(544,536)	(546,891)
<b>Surplus for the year on all activities</b>		<u>295,368</u>	<u>522,126</u>
Surplus / (deficit) on non-operational items appropriated to other funds:			
PhD fund		-	(3,895)
Buildings fund	11	(12,269)	-
Building for the Future fund	11	85,350	528,112
Ulysses House property fund	11	<u>255,478</u>	<u>(32,333)</u>
Net surplus / (deficit) on non-operating items to be appropriated		(328,559)	(491,884)
<b>Operating surplus / (deficit)</b>	<b>2</b>	<u>(33,191)</u>	<u>30,242</u>
<b>Increase / (decrease) in operational fund</b>		(33,191)	30,242
Accumulated surplus on operations brought forward		199,404	169,162
<b>Accumulated surplus on operations carried forward</b>		<u><u>166,213</u></u>	<u><u>199,404</u></u>

There were no recognised gains or losses other than the surplus or deficit for the financial years above.

All income and expenses arise from continuing activities.

The financial statements were approved by the Board on 5 October 2013. Signed on behalf of the Board by

  
**Michael O'Connell**  
 Director

  
**Kevin Barrett**  
 Director

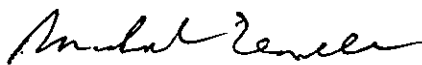


**IRISH BIBLE INSTITUTE**

**Balance Sheet  
as at 31 July 2013**

	Notes	2013		2012	
		€	€	€	€
<b>Fixed Assets</b>					
Tangible assets	7		601,193		38,462
<b>Current Assets</b>					
Debtors: due within one year	8	30,555		43,785	
Cash at bank and on hand		184,524		760,179	
		<u>215,079</u>		<u>803,964</u>	
<b>Creditors: amounts falling due within one year</b>	9		<u>(48,866)</u>		<u>(70,388)</u>
<b>Net Current Assets</b>			<u>166,213</u>		<u>733,576</u>
<b>Total Assets Less Current Liabilities</b>			767,406		772,038
Bank loan	10		-		<u>(300,000)</u>
<b>Net Assets</b>			<u><u>767,406</u></u>		<u><u>472,038</u></u>
<b>Funds</b>					
Operational fund	11		166,213		199,404
Building for the Future fund	11		-		528,112
Ulysses House property fund	11		-		(255,478)
Buildings Fund	11		601,193		-
			<u>767,406</u>		<u>472,038</u>

The financial statements were approved by the Board on 5 October 2013. Signed on behalf of the Board by

  
Michael O'Connell  
Director

  
Kevin Barrett  
Director

**IRISH BIBLE INSTITUTE**

**Cash Flow Statement  
Year ended 31 July 2013**

	<b>2013</b>	<b>2012</b>
	€	€
<b>Reconciliation of operating surplus/ deficit to net cash inflow from continuing activities</b>		
Operating surplus / (deficit)	(33,191)	30,242
Returns on investments and servicing of finance	(864)	(1,034)
Net surplus / (deficit) on non-operating activities	328,559	491,884
	<u>294,504</u>	<u>521,092</u>
Depreciation	12,269	-
Decrease / (increase) in debtors	13,230	27,486
Increase / (decrease) in creditors	(21,522)	24,585
<b>Net cash inflow / (outflow) from continuing activities</b>	<u>298,481</u>	<u>573,163</u>
 <b>Cash flow statement</b>		
Net cash inflow / (outflow) from continuing activities	298,481	573,163
Returns on investments and servicing of finance	864	1,034
Capital expenditure	(575,000)	-
	<u>(275,655)</u>	<u>574,197</u>
Financing	(300,000)	-
<b>Increase / (decrease) in cash in the year</b>	<u>(575,655)</u>	<u>574,197</u>
 <b>Reconciliation of net cash flow to movement in net funds (Note 12)</b>		
<b>Increase / (decrease) in cash in the year</b>	(575,655)	574,197
Cash outflow from increase in debts and lease financing	300,000	-
	<u>(275,655)</u>	<u>574,197</u>
Change in net debt resulting from cash flows	(275,655)	574,197
<b>Net funds at 1 August 2012</b>	460,179	(114,018)
	<u>460,179</u>	<u>(114,018)</u>
<b>Net funds at 31 July 2013</b>	<u>184,524</u>	<u>460,179</u>

**IRISH BIBLE INSTITUTE**

**Notes to the Financial Statements  
Year ended 31 July 2013**

..... continued

**1. Accounting Policies**

**1.1. Accounting convention**

The financial statements are prepared under the historical cost convention.

**1.2. Income**

Student fees are recognised when invoiced. Gifts are recognised when received. Undesignated incomes (e.g. legacies) are allocated as determined by the directors. Income is shown net of VAT where applicable.

**1.3. Library**

No value is attributed to the stock of library books kept for research. These are valued at a replacement value of €135,000 for insurance purposes.

**1.4. Tangible fixed assets and depreciation**

Leasehold property is recognised on a valuation basis, amortised where considered appropriate.

Land and buildings - 2% Straight Line

**1.5. Foreign currencies**

Monetary assets and liabilities denominated in foreign currencies are translated into euro at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions. All differences are taken to the statement of financial activities.

<b>2. Operating surplus</b>	<b>2013</b>	<b>2012</b>
	€	€
Operating surplus is stated after charging:		
Accountants and auditors' remuneration	3,079	3,596
Net foreign exchange gain / (loss)	(936)	2,945
	<u>          </u>	<u>          </u>
<b>3. Employees</b>	<b>2013</b>	<b>2012</b>
<b>Number of employees</b>		
The average monthly number of employees (excluding the directors) during the year was:	8	10
	<u>          </u>	<u>          </u>
<b>Employment costs</b>	<b>2013</b>	<b>2012</b>
	€	€
Wages and salaries	259,876	266,078
Other pension costs	24,649	23,415
	<u>          </u>	<u>          </u>
	<u>284,525</u>	<u>289,493</u>

**IRISH BIBLE INSTITUTE**

**Notes to the Financial Statements  
Year ended 31 July 2013**

<b>4.</b>	<b>Interest receivable and similar income</b>	<b>2013</b>	<b>2012</b>
		€	€
	Bank interest	864	1,034
		<u>          </u>	<u>          </u>

**5. Pension costs**

The company operates an externally funded defined contribution pension scheme for employees. The cost for the year was € 24,649 (2012 - € 23,415).

**6. Taxation**

Exemption from direct taxation has been granted by the Revenue Commissioners on account of the charitable nature of the Company's activities (ref. CHY 6478).

**7. Tangible assets**

	Short leasehold property €	Buildings €	Total €
<b>Cost/valuation</b>			
At 1 August 2012	1,500,000	38,462	1,538,462
Additions	-	575,000	575,000
Disposals	(1,500,000)	-	(1,500,000)
At 31 July 2013	<u>          </u>	<u>613,462</u>	<u>613,462</u>
<b>Depreciation/revaluation</b>			
At 31 July 2012	1,500,000	-	1,500,000
On disposals	(1,500,000)	-	(1,500,000)
Charge for the year	-	12,269	12,269
At 31 July 2013	<u>          </u>	<u>12,269</u>	<u>12,269</u>
<b>Net book values</b>			
At 31 July 2012	<u>          </u>	<u>38,462</u>	<u>38,462</u>
At 31 July 2013	<u>          </u>	<u>601,193</u>	<u>601,193</u>

During the year IBI acquired the freehold interest in its property for an additional €575,000.

**IRISH BIBLE INSTITUTE**

**Notes to the Financial Statements  
Year ended 31 July 2013**

..... continued

<b>8. Debtors: due within one year</b>	<b>2013</b>	<b>2012</b>
	<b>€</b>	<b>€</b>
Prepayments and accrued income	30,555	42,562
Other debtors	-	1,223
	<u>30,555</u>	<u>43,785</u>

Prepayments and accrued income is stated net of provisions for bad debts.

<b>9. Creditors: amounts falling due within one year</b>	<b>2013</b>	<b>2012</b>
	<b>€</b>	<b>€</b>
Trade creditors and accruals	37,351	61,886
Payments received on account	11,515	8,502
	<u>48,866</u>	<u>70,388</u>

<b>10. Creditors: amounts falling due after more than one year</b>	<b>2013</b>	<b>2012</b>
	<b>€</b>	<b>€</b>
Long term loans	-	300,000
	<u>-</u>	<u>300,000</u>

**IRISH BIBLE INSTITUTE**

**Notes to the Financial Statements  
Year ended 31 July 2013**

..... continued

**11. Funds**

	<b>Operational fund</b>	<b>Other funds</b>	<b>Total</b>	
	<b>€</b>	<b>€</b>	<b>€</b>	
<b>At 1 August 2012</b>	472,038	-	472,038	
Surplus / (deficit)	295,368	-	295,368	
<b>At 31 July 2013</b>	<u>767,406</u>	<u>-</u>	<u>767,406</u>	
 <b>Schedule of other funds</b>				
	<b>Buildings fund</b>	<b>Building for the Future fund</b>	<b>Ulysses House property fund</b>	<b>Total other funds</b>
	<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>
<b>At 1 August 2012</b>	-	528,112	(255,478)	272,634
Surplus / (deficit)	(12,269)	85,350	255,478	328,559
Transfer of fund balances	613,462	(613,462)	-	-
<b>At 31 July 2013</b>	<u>601,193</u>	<u>-</u>	<u>-</u>	<u>601,193</u>

During the year the Building for the Future fund was closed and the funds raised were invested in the acquisition of the building that was previously leased by Irish Bible Institute and in clearing the balance of the Ulysses House Property fund. The new Buildings fund has been designated by the Board to represent the property of Irish Bible Institute and will be amortised in line with the depreciation on the related buildings.

**12. Analysis of changes in net funds**

	<b>Opening balance</b>	<b>Cash flows</b>	<b>Closing balance</b>
	<b>€</b>	<b>€</b>	<b>€</b>
Cash at bank and in hand	760,179	(575,655)	184,524
Debt due after one year	(300,000)	300,000	-
<b>Net funds</b>	<u>460,179</u>	<u>(275,655)</u>	<u>184,524</u>

**13. Company Limited by Guarantee**

The company is one limited by guarantee not having a share capital. The liability of each member in the event of the company being wound up is €1.27.

**IRISH BIBLE INSTITUTE**

**Detailed Accounts: Operational  
Year ended 31 July 2013**

	2013		2012	
	€	€	€	€
<b>Income</b>				
Student fees		175,925		207,090
Gifts - operational		168,832		208,214
Tax reclaimed on Building for the Future income		34,062		-
Event income		3,635		2,315
Other income		6,450		2,420
Bank deposit interest		864		1,034
Recovery of fundraising expenses		(3,686)		30,283
		<u>386,082</u>		<u>451,356</u>
<b>Expenses</b>				
Wages and salaries	259,876		266,078	
Lecturers fees and expenses	444		8,929	
Staff pension costs	24,649		23,415	
Staff training	6,979		-	
Staff development	1,565		3,525	
Fundraising	1,341		1,883	
IBI development	1,350		1,354	
Student costs	11,159		7,038	
University of Wales registration fees	18,220		17,952	
Student bursaries	11,363		6,905	
Event expenses	1,371		1,863	
Library	2,897		5,966	
Rent payable	-		12,000	
Service charges	19,891		21,344	
Insurance	4,210		4,343	
Publicity and printing	7,303		6,499	
Office supplies	1,956		1,886	
Light and heat	5,948		5,475	
Cleaning	5,633		5,449	
Repairs and maintenance	1,987		4,106	
Equipment and computer costs	12,511		8,772	
Telephone and postage	3,135		3,240	
Audit and accountancy	3,079		3,596	
Bank charges	1,414		1,383	
Bad and doubtful debts	8,514		-	
(Profit)/loss on exchange	936		(2,945)	
Sundry expenses	1,542		1,058	
Depreciation on land and buildings	12,269		-	
Amortisation from Buildings fund	(12,269)		-	
		<u>419,273</u>		<u>421,114</u>
<b>Net surplus / (deficit) for the year</b>		<u><u>(33,191)</u></u>		<u><u>30,242</u></u>

**IRISH BIBLE INSTITUTE**

**Detailed Accounts: Non-operational  
Year ended 31 July 2013**

	<b>2013</b>	<b>2012</b>
	<b>€</b>	<b>€</b>
<b><u>PhD seed</u></b>		
<b>Income</b>		
Gifts	-	-
<b>Expenses</b>		
Staff development	-	(3,895)
<b>Net surplus / (deficit) for the year</b>	-	(3,895)
 <b><u>Building for the Future fund (Restricted)</u></b>		
<b>Income</b>		
Gifts and other income	417,168	605,661
<b>Expenses</b>		
Fundraising costs	(14,166)	(41,158)
Property expenses	(70,430)	(36,391)
Apportioned to Ulysses House property fund	(247,222)	-
<b>Net surplus / (deficit) for the year</b>	85,350	528,112
 <b><u>Ulysses House property fund</u></b>		
<b>Income</b>		
Rent received - External	36,654	-
- Internal	-	12,000
	36,654	12,000
<b>Expenses</b>		
Rent paid and costs of letting	(28,398)	(44,333)
Apportioned from Building for the Future fund	247,222	-
<b>Net surplus / (deficit) for the year</b>	255,478	(32,333)
 <b><u>Buildings fund</u></b>		
<b>Income</b>		
	-	-
<b>Expenses</b>		
Amortisation	(12,269)	-
<b>Net surplus / (deficit) for the year</b>	(12,269)	-



# IRISH BIBLE INSTITUTE

## Appendix:

### IBI CÁIRDE

#### Detailed Income and Expenditure Account for the year ended 31 July 2013

	2013		2012	
	€	€	€	€
<b>Income</b>				
Subscriptions		220		180
Gifts		15		25
		<u>235</u>		<u>205</u>
<b>Expenses</b>				
Printing and postage	108		-	
Gifts and donations	150		150	
Event expenses	343		473	
		<u>601</u>	<u>-</u>	<u>623</u>
Deficit for the year		(366)		(418)
Surplus brought forward		680		1,098
Surplus carried forward		<u>314</u>		<u>680</u>

IBI Cáirde is the past student association of the Irish Bible Institute.